

ENTHEOS ACADEMY BOARD MEETING MINUTES

October 25, 2018 6:15pm

Held at Entheos Academy 2606 South 7200 West Magna, UT 84044

OPENING

- I. Roll Call
 - a. Board Members Present: Jaren Gibson, Alisha Cartier, Stephanie Gibson, Corey Mecham, , Adrienne Olsen (by phone at 8:12 pm)
 - b. Board Members Excused: Nate Pilcher, , Xazmin Prows, Fabian Castro
 - c. Administrators and Staff also present: Annette Barney, Sue Talmadge, Deb Ivey, Brian Cates of Red Apple, Mat Edvik, Esther Blackwell, Brian Storrs, and Eric Robins, Dina Wecker
 - d. Administrators Excused:
 - e. Time: 6:20 pm (no quorum at start, 812 pm before action items)
- II. Board Welcome by Stephanie Gibson
 - a. Stephanie asked Alisha Cartier to recite the core values from memory, then choose one and explain why it is important to Entheos.
 - b. Stephanie read the opening page of the Entheos Statement of Vision and Purpose. All actions in Entheos should be tied back to the core value of Entheos.
- III. Pledge of Allegiance led by Jaren Gibson in absence of Adrienne Olsen
- IV. Mission Statement by group recitation
- V. Jaren recognized Gina Jensen from Utah Association of Public Charter Schools and granted her the floor to introduce herself.
- VI. Approval of minutes from 9/27/2018 (6:37 pm)
 - a. Stand approved with no changes

INFORMATION ITEMS

- I. Public Comment: (6:38 pm)
 - a. NONE
- II. Response to Public Comment: (6:38 pm)
 - a. NONE
- III. Budget and Finance Report, Brian Cates Reporting (6:38pm)
 - a. Brian cates not present so Corey Meecham shared that he has no items of note from the recent finance meeting.
- IV. Questions and Feedback regarding Director's report (6:39pm)
 - a. Kearns:
 - i. Jaren confirmed the Veterans Day program will be Nov 9th at 9 am.
 - ii. Alisha asked if both the directors will be at the EL conference and missing the Veterans Day assemblies? Esther Blackwell confirmed yes that would be the case.
 - iii. Staff recognition included Erica Crum, Tracy Kauffman, and Misty Startup
 - iv. Stephanie asked about the new math curriculum being chosen and the committee progress. Esther reported that teachers from both campuses are looking at things and are looking at the original selection and they are narrowing

to top candidates. Those vendors will come on Nov 13th and 14th to present and give detailed bid for costs of materials. The committee will score each curriculum them after presentations on a rubric. The committee hopes to present top choices at the January board meeting for a final approval.

- b. Magna
 - i. Brian Storrs reported, enrollment is down to 21 open spots, so that an improvement. That is moving in the right direction.
 - ii. Staff recognition included Fidias Penate, Justin Leavitt, and Irma Bernal
 - c. Executive Report
 - i. Eric Robins stated the state reports are in and the situation is good with nothing further to report
- V. Finance and Budget Report by Brian Cates (6:57 pm)
- a. Last month operating margin was at 4.1% . That changed because of the drop in enrollment for the Oct 1 count. Therefore there were adjustments made. School is still above its goal operating margin.
 - b. The audit is finished and when the final report is complete it will be forwarded to the board.
- VI. Recognition of Mat Edvik's Birthday

DISCUSSION ITEMS

- I. Utah Grants and UCA Documentation for approval (7:07 pm)
 - a. Eric Robins reported that this document is very similar to last year. The numbers are set by the school and the documents include how the school will spend funds to implement programs.
- II. Work Plan Review (7:10 pm)
 - a. Kearns reporting by Esther Blackwell. The school is on schedule for the current work plan.
 - b. Magna reporting by Brian Storrs. iReady has given clear information that students need help in vocabulary.
 - i. Alisha asked about accessing iReady at home. It is possible and staff know how. Mat Edvik shared that information about that was given to parents at student led conferences. The students should do it at home without help from parents for the scores to be accurate of student proficiency levels.
 - c. Alisha asked about the turnaround program situation
 - i. Eric responded, the state has not been clear about where the school is at for this and what the next steps will be. Jaren, Eric and Mat will be requesting more information in a formal letter to the state school board.
- III. Entheos Mission Grant Committee Alisha Cartier and Stephanie Gibson reporting (7:26 pm)
 - a. Rubric exemplary levels have been created and accomplished and beginning and developing were developed. The letter to teachers was created.
 - b. Questions for the board included: should it be named the "Mission of Entheos Grant"? And she asked for feedback on the letter stating funds must be used in the year awarded. No opinions of disagreement.
 - c. Floor opened for questions and recommended changes.
 - d. Plan is to release the letter and rubric Nov 1st. So any additional feedback must be in by Oct 29th.
- IV. Self-Report Indicators (7:32 pm)
 - a. Jaren reported that 2 self-report indicators have been created in Discovery Program and Service Learning.

- b. Jaren asked the Discovery Self-Report Indicator form read aloud by Mat Edvik. No changes or feedback.
 - c. Jaren read the Service Learning Self-Report Indicator form aloud. Stephanie asked for an estimation of hours given to service learning. Deb Ivey will edit it and resend to board for final approval later in the meeting.
- V. Policies for update and approval reporting by Annette Barney (7:40 pm)
 - a. Annette Barney reported that the New Board Member Application was created to support the New Board Member protocols approved last month.
 - b. The New Board Member Agreement is unchanged, but being formalized as a board document of record.
 - c. School Instruction of Sex Education was not submitted by Annette but Xazmin Prows with a line removed. No board member spoke against the strike. Administration nor board know Xamins logic for the change, but saw no negative results of such a change.
- VI. Request for leave of absence for Xazmin Prows (7:46 pm)
 - a. Jaren Gibson reported that she requests 6 months leave and would like to be back before the end of the school year.
 - b. This leaves quorum at 4 but makes an even number of board members and can create ties more easily. No further discussion
- VII. Board Development by Brian Storrs and Esther Blackwell (7:48 pm)
 - a. Esther Blackwell put together a document of board member Do's and Don't's at the school.
 - b. Brian had board members participate in a pair-share activity with questions about board member actions in the schools.
 - c. Adriane Olsen arrives by video conference (8:12 pm)

ACTION ITEMS

- I. **MOTION 1:** (8:16 pm) Approval to adopt the New Board Member Application
 - a. Alisha Cartier moves to adopt the new board member application. Cory Mecham seconds. Motion passed by unanimous vote.
- II. **MOTION 2:** (8:17 pm) Approval to update the New Board Member Agreement form
 - a. Stephanie motions to approve the new board member agreement form. Alisha Cartier seconds. Motions passes by unanimous vote.
- III. **MOTION 3:** (8:17 pm) Approval of the updated School Instruction of Sex Education Policy
 - a. Corey Mecham motions to approve the updated school Instruction for Sex Education policy. Stephanie Gibson seconds. Motion passes by unanimous vote.
- IV. **MOTION 4:** (8:18 pm) Approve the Entheos Mission Grant Plan
 - a. Stephanie Gibson motions that we approve the Mission of Entheos grant rubric and letter. Corey Mecham seconds. Motion passes by unanimous vote
- V. **MOTION 5:** (8:19 pm)
 - a. Alisha Cartier motions to approve the leave of absence for Xamin Prows. Stephanie Gibson seconds. Motion passes by unanimous vote.
- VI. **MOTION 6:** (8:22 pm)
 - a. Corey Mecham motions to approve the "Enhancement for At-Risk Students Governing Board's Approved Definition of At Risk of Academic Failure" document with no definition for the 2018-19 school year. Alisha Cartier seconds. Motion passes by unanimous vote.
- VII. **MOTION 7:** (8:24 pm)
 - a. Alisha Cartier motions to approve the UCA 2018 planning tool Corey Mecham seconds. Motion passes by unanimous vote.

ADJOURN

- I. Adriane Olsen motions to adjourn. Alisha Cartier seconds.
- II. Meeting adjourned at 8:24 pm