

ENTHEOS ACADEMY BOARD MEETING MINUTES

August 23, 2018 6:30 pm

Held at Entheos Academy 2606 South 7200 West Magna, UT 84044

OPENING

- I. Roll Call
 - A. Board Members Present: Alisha Cartier, Fabian Castro, Jaren Gibson, Stephanie Gibson, , Adrienne Olsen, Nate Pilcher, COrey Mecham, Xazmin Prows (arrival 6:34pm)
 - B. Board Members Excused: none
 - C. Board Advisers also present: Annette Barney as Secretary, Brian Cates of Red Apple, Esther Blackwell Kearns Director, Eric Robins as Executive Director, Deb Ivie Service Learning Director
 - D. Board Advisors Excused: Sue Talmadge (arrival 6:40 pm)
 - E. Time: 6:15 pm
- II. Board Welcome by Annette Barney
- III. Pledge of Allegiance led by Alisha Cartier(6:18pm)
- IV. Mission Statement by group recitation (6:19 pm)
- V. Approve minutes from 5/23/2018 and 7/13/2018
 - A. Approved by consent (6:20 pm)

INFORMATION ITEMS

- I. Public Comment: None (6:21pm)
 - A. Introduction of new staff by Esther Blackwell
 1. Brian Crown, Sharla Duvick, Susan Lundt, Matt Merky, Becky Lindsay.
- II. Response to Public Comment: (6:28 pm)
 - A. Fabian shared that he knows only good things about Matt. Jaren thanks all for attending and coming to Entheos.
 - B. Stephanie requested teacher photo directory and Fabian requested birthdays of teachers.
 - C. Eric said the staff pictures have kids drawings of teachers on website.
 - D. Nate asked who Matt Merky reports to. Eric stated he ultimately reports to Eric and works regularly with Sue Talmadge
- III. Budget and Finance Report, Brian Cates Reporting (6:31 pm)
 - A. Brian is not in attendance and will come back to this when he arrives.
- IV. Kearns Director Report(6:32 pm)
 - A. Floor opened for questions.
 - B. Xazmin arrives
 - C. Esther recognized Dina Wecker for helping Esther get oriented with the school and her new situation. She also recognized Jeremy Prows for his efforts to ready the schools for the new year.
 - D. Enrollment update 7 spots are open, but there is offers out on all these spots.

- E. Alisha asked about the numbers in 5th grade. It was mislabeled in the report. Eric corrected it that fifth grade is enrolled at 54.
 - F. Nate Pilcher asked about the school being a “Steward of Black Point.” Because of the work that Entheos students have been doing each year at Black Point in southern Utah. Entheos was recognized as a “Steward of Black Point” for work with identifying and cataloging petroglyphs. This was read in Congress and a press release is available.
 - G. Sue Talmadge arrives (6:39pm).
 - H. Jaren asked calendar items be reviewed. Esther did so.
 - I. Stephanie Gibson complimented director reports for including a service learning update.
- II. Magna Director’s report by Eric Robins (6:49 pm)
- A. As Brian Storr’s is excused, Eric Robins reported.
 - B. Deb Ivie commented that the service learning team came in with a training at Magna and was surprised to learn there is a great deal of service learning happening but not getting that communicated to the team. This year that tracking and reporting is an area of focus for improvement.
 - C. Alisha asked about “iReady”. Mat Edvik reported it is a benchmark assessment tool and Magna can get better data on how students are ranked from a national standard as the state assessments are in flux.
 - D. Jaren asks Eric to have Brian Storrs invite new staff to attend the September meeting
 - E. Alisha asked about turnaround since the school is not technically out of turnaround. Mat reported Magna will not hear decisions from the state until the scores come through in December and Brian Storrs or Eric Robins will be that point of contact.
 - F. Jaren asks that teacher spotlights, Anthony Lewis and Jason Bennion, are read aloud.
- III. Executive Director Report
- A. Eric reported all is moving and happening. The switch made in the directors has spread out the work and made things smoother. Appreciation was expressed to Sue Talmadge for assisting in this changing environment
 - B. Jaren requested a formal executive report each month.
 - C. Jaren requested accreditation decision be shared. Eric reported that since Entheos no longer has a high school accreditation is not a requirement. The bond holders indicated that accreditation has not been an issue for bonding with other schools. Administration decided to not pursue accreditation at this time.
- IV. Budgeting and Finance Report by Brian Cates (7:03 pm)
- A. The report was current through the end of July 2018 containing only 1 month of school expenses while the school is closed.
 - B. Revenue is on target for local categories. State revenues are high since school land trust was received in full.
 - C. For expenses, there are some items exceeding projections, like equipment, that are front load expenses each year..
 - D. Ratios are above goal, but this is only one month into the year.
 - E. Meet with finance committee recently.

- F. The revenue forecasts for enrollment based items are off due to down enrollment, but state forecasts for remainder of budget were conservative helping to balance out that shortfall. These items will be monitored with attention.
 - G. The independent audit is mostly complete and Brian does not foresee any hiccups or surprises. Last year Entheos crossed the threshold for single topic audit. Last year was a Title 1 review and this year it is lunch program. The audit asked questions about the capitalization threshold. Brian recommends changing that to \$5,000. In our policy it says that purchases over \$2,000 need to have board approval. The treasurer can be added to the Bill.com service for approval of those items. Brian also recommends the board raise that approval threshold to \$5,000 also. Eric agrees with the recommendation as does Corey Mecham. The board will consider this and an amendment to policy will be present in September.
 - H. Audits of the financial policies on the website were also completed. There is a statement that a bills list is maintained by business manager and is reviewed by the board. He would like clarification about what that is. Eric clarified it was a list of recurring bills. Eric recommends Red Apple make a list of items over the 5K threshold that recurs so those items do not need board approval each month. The finance committee will confer to determine this and recommend if a policy change should be made.
- V. Charter Vision Grant report by Alisha Cartier (7:24 pm)
- A. Alisha read the timeline for the grant.
 - B. Stephanie asked if that was something can be discussed at the next board meeting and decided.
 - C. Fabian requested the board have some vision of what this grant should achieve? Alisha said it was the brainchild of a previous board member. Eric input that this was considered, because teachers have great ideas and giving them money for the expedition and some money for the effort to encourage continued expedition development.
 - D. Eric suggested that a stipulation should have money used at Entheos, like a teacher works at Entheos the following year.
 - E. Alisha would like consideration for when teachers would like to create a plan together.
- VI. Parent Survey reporting by Jaren Gibson(7:44 pm)
- A. Jaren reported that there has been no further work and will have it a report for September meeting.

DISCUSSION ITEMS

- VII. Magna Workplan reporting by Mat Edvik(7:52 pm)
- A. Mat Edvik reporting for Brian Storrs.
 - B. September will include iReady training. October will focus on total engagement strategies and increase the amount of passive engagement.
- VIII. Kearns Workplan reporting by Esther Blackwell (8:05 pm)

- A. Mastering Knowledge goal is synced with literacy growth. The character goal is the pride program and started this year in a strong way. Student action committee put together resources for pride program.
 - B. Working to sync the teacher portfolios with work plan goals in order to streamline work for teachers.
- IX. Charter Survey Review(8:10pm)
- A. Jaren reviews that at board retreat the board would review the charter each month and review the goals each month. In 2015 the state had all the schools review their goals. Those will be what we will review and recommend changes too.
 - B. Jaren would like the board to review the first goal in the charter survey review.
 - C. Discussion was held for several goals. Final wording will be reviewed for approval in September by the board members individually.
- X. Board Development discussion by Nate Pilcher (8:40 pm)
- A. Nate taught the difference between board responsibilities and Administration responsibilities and had the board respond to possible scenarios.
 - B. Nate then opened the floor for a discussion of future board development topics. Topics were noted by Nate and future assignments will be given.

ACTION ITEMS

- XI. Sex Education curriculum approval.
- A. Xazmin Prows reported that there has been confusion of what the board needs to approve. After talking with the state, the board needs to approve a set of standards to teach and then approve the instructional materials. The standards were approved previously and the instructional materials are forthcoming. Xazmin Prows motions to table this to the next board meeting to allow the committee to meet and get instructional materials. Alisha Carter seconds the motion. Motion passes by unanimous vote.
- XII. Adrienne Olsen motions to approve the consent agenda. Corey Mecham seconds. Motion passes by unanimous vote.

CLOSED SESSION

- XIII. Nate Pilcher motions to closed session. Stephanie Gibson seconds. Motion passes by unanimous vote.

ADJOURN

- XIV. Alisha Cartier motions to adjourn. Corey Mecham seconds the motion. Motion passes by unanimous vote.

Consent Agenda Items:

New Hire List for Entheos Magna (Attachment A)

New Hire List for Entheos Kearns (Attachment B)

Yearly schedule of Meeting (Attachment C)

ATTACHMENT A

Entheos Magna Campus New Hires

Melissa Durfee - 2nd Grade

Paul Bulkley - CTE

Rebekah Riehle - 5th Grade

Melanie Speirs - 1st Grade

JanaLee Moses - MS Science

ATTACHMENT B

Entheos Kearns Campus New Hires

Mat Merkley- ESL Coordinator (District level)

Becky Lindsay- Grade 2

Sharla Dugovic- Grade 3

Susan Lunt- Grade 5

Stephanie Christensen- Elementary Special Education

ATTACHMENT C

Regular Board Meeting Schedule

August 23rd, 2018 6:15 pm @Magna

September 27th, 2018 6:15 pm @Kearns

October 25th, 2018 6:15 pm @Magna

November 29th, 2018 6:15 pm @Kearns

December no meeting

January 24th, 2019 6:15 pm @Magna

February 28th, 2019 6:15 pm @Kearns

March 21th,2019 6:15 pm @Magna

April 25th,2019 6:15 pm @Kearns

May 23rd,2019 6:15 pm @Magna

June 27,2019 6:15 pm @Kearns

June 28th,2019 Board Work Session/Retreat