

ENTHEOS ACADEMY

EXCELLENCE • SERVICE • LEADERSHIP

Student Data Collection Notice

Student Data Privacy Act (HB 358)

Entheos Academy recognizes that the privacy and security of student data is paramount and that we play a crucial role in providing that security.

Student data is therefore carefully managed through district policy and guidelines which assure compliance with federal, state privacy laws that are specifically designed to protect this information. In addition, information is only obtained as part of a student's individual testing or evaluation program or as part of the general curriculum or school activity program.

Entheos Academy collects data necessary to attend to the general educational needs of a student including name, date of birth, and parent contact information as well as attendance, report card grades, test scores, and disciplinary action.

We also collect information necessary for special programs to aid students with specific needs or interests. This type of information is only gathered after written consent is obtained from the parent or guardian.

Entheos Academy takes data stewardship seriously. Our schools, and technology partners are subject to stringent regulations regarding student information, and by law, strict penalties are in place if student information is misused or compromised.

The collection, use, and sharing of student data has both benefits and risks. Parents and students should learn about these benefits and risks and make choices regarding student data accordingly.

Entheos Academy pledges to manage student data responsibly and in accordance with all applicable laws.

We commit to:

- Be in compliance with The Family Education and Privacy Act (FERPA) and The Children's Online Protection Act when sharing student data.
- Maintain reasonable and appropriate policies and procedures for data governance and security to protect the privacy, confidentiality, and integrity of student personal and educational information
- Not collect a student's Social Security Number.
- Not collect Information pertaining to a student's criminal record except as required in Section 78A-6-112.
- Not collect, maintain, use or share student personal information beyond that needed for authorized educational purposes, or as authorized by the parent/student

ENTHEOS ACADEMY

EXCELLENCE • SERVICE • LEADERSHIP

- Only allow those who are authorized, trained, and qualified to work with the student and/or their data to access a student's personal information.
- Ensure that student data is managed by district student data managers trained to carefully oversee the sharing of personally identifiable student data in accordance with state and federal law.
- Store student data in a manner that ensures the privacy and confidentiality of that information, which includes but is not limited to the following:
 - Password maintenance in accordance with industry best practices.
 - Implementation of physical and technical safeguards for all computing devices that access protected information to prevent unauthorized user access.
- Disclose what types of student personal information we collect and share with third parties and for what purposes that information will be used.
- Ensure that any student personal information we share with third parties will be done only for educational purposes meant to improve student learning and only with third parties who have agreed in writing to never sell data or use data for targeted marketing.
- Require that these third parties implement measures to safeguard student personal information.
- Comply with the requirements of HB 358 section 53-A-1-1405 and its implementing regulations in case of a data breach.

Necessary Information: Entheos Academy collects the following data necessary to conduct mandatory district activities.

- **General student information**
Name, date of birth, sex, parent contact information, custodial parent information, contact information, a student identification number
- **Assessment information**
Local, state, and national assessment results or an exception from taking a local, state, or national assessment
- **Transcript information**
Courses taken and completed, credits earned, course grades and grade point average, grade level and expected graduation date or graduation cohort, degree, diploma, credential attainment, and other school exit information, attendance and mobility, and dropout data
- **Health information**
Immunization record or an exception from an immunization record; allergies, vision screening or an exception from a vision screening, and student injury information
- **Demographic information**
Race, ethnicity, tribal affiliation; remediation efforts
- **Student discipline information**
Cumulative disciplinary record, juvenile delinquency records

ENTHEOS ACADEMY

EXCELLENCE • SERVICE • LEADERSHIP

- ***Alternative learning information***

English language learner status, child find and special education evaluation data prior to initiation of an IEP, information related to the Utah Registry of Autism and Developmental Disabilities

Optional Information: Entheos Academy also collects information for optional programs and services. In order for Entheos Academy to collect this information, parents must sign a consent form that outlines what information is to be collected, who is collecting the information, how it is to be stored and maintained, and how it is to be used. If a parent opts out of sharing this information, they also opt out of the program or service connected to that information.

Restricted Information:

- Entheos Academy will not collect a student's Social Security Number.
- Entheos Academy will not collect Information pertaining to a student's criminal record except as required in Section 78A-6-112.
- Student Data Requiring Authorization (Section 53A-1-1409)

STORAGE AND PROTECTION OF DATA

Access to student data is limited using role based security to ensure users only have access to data necessary to perform their job functions.

DATA BREACH

In case of a data breach, Entheos Academy will comply with the requirements of HB 358 section 53-A-1-1405 and its implementing regulations.