

# **STAFF UNIFORM POLICY**

## Purpose

The staff at Entheos, as role models to our students, will maintain standards of professionalism in dress while working. Extreme departures from what is considered conventional dress or personal grooming are not permitted.

## Policy

General guidelines are as follows:

1. Employees are expected to dress in a manner normally acceptable in professional business establishments. The wearing of jeans, leggings as pants, jeggings, t-shirts, hoodies and similar items of casual attire is not permitted.
2. Hair should be clean, combed, and neatly trimmed. Unnatural colors are not acceptable.
3. Sideburns, moustaches, and beards should be neatly trimmed. Eccentric styles of facial hair are not permitted.
4. Jewelry, piercings, and tattoos shall not be excessive or extreme in nature. Reasonable effort should be made to keep tattoos covered while working. Visible tattoos shall be non-distracting in nature and may not contain any images or words which are controversial or offensive.
5. Clothing must cover shoulders, cleavage, stomach, back and undergarments.
6. Skirts, dresses, and shorts must be knee-length. This includes skirts and dresses worn over leggings.

If an employee reports for work improperly dressed or groomed, they may be asked to return home to change, at the director's discretion.