

Entheos Academy - Magna **Reunification Plan for Parents**

Introduction

A Family Reunification Plan is the means for safe, orderly and documented reunion of students and families in the event of an emergency evacuation or school closing. Parents/guardians will be notified to pick up their student by email and text.

On Campus Reunification

If campus is safe and secure reunification will happen on campus. As parents/guardians arrive to the school there will be staff directing traffic flow to help you find a parking spot. Individuals picking up students (requesters) must be on the emergency contact list and must have valid ID to pick up students.

Requestors will then need to wait in line at the “Request Gate” which will be the front office of the school. There will be four lines split alphabetically by last name. You may be waiting in line for some time as the staff verify ID’s. Please remember that the time it takes for this process is for the safety of the students. Be prepared for any weather condition. Once you are at the front of the line a staff member will verify your ID and give you a stamped card with your students names. A copy of the card will be given to a staff member who will collect the students and bring them to the “Release Gate” at the west entrance of the building. Requestors will go back outside to the west entrance of the school at the “Release Gate” and wait for their students. Staff members at the Release Gate will verify release information and allow requestors to take the students.



Off Campus Reunification Site #2

If the campus is unsafe/un-secure then the reunification process will happen at a second location. The off campus reunification location will be at the park located at 7200 West Parkway Blvd. (2820 south). The Request Gate and Release Gate will be located on the south side of the park. Parents should enter via Antelope Road.

The same process listed in the “on campus reunification” will occur at the second location where the requesters will go to the Request Gate first with their valid ID, receive a stamped card, and then pick up their students at the Release Gate.

Reunification Site #2





