

# ENTHEOS ACADEMY BOARD MEETING MINUTES

September 27, 2018 6:15 pm

Held at Entheos Academy 4710 West 6200 South Kearns, UT 84114

## PREMEETING:

### OPENING

- I. Roll Call
  - a) Board Members Present: Jaren Gibson, Alisha Cartier, Stephanie Gibson(7:12 pm), Corey Mecham, Adrienne Olsen (6:35 pm arrival)
  - b) Board Members Excused: Fabian Castro, Nate Pilcher, Xazmin Prows
  - c) Administrators and Staff also present: Annette Barney, Sue Talmadge, Deb Ivey, Brian Cates of Red Apple, Mat Edvik, Esther Blackwell, Brian Storrs and Eric Robins
  - d) Administrators Excused: none
- II. Time: 6:17 pm, begun without a quorum, quorum reached at (6:35pm with arrival of Adrienne Olsen)
- III. Board Welcome by Alisha Cartier (6:18 pm)
  - a) Reviewed the vision documents, statement and purpose.
- IV. Pledge of Allegiance led by Annette Barney (6:22 pm)
- V. Mission Statement by group recitation (6:23pm)
- VI. Approve minutes from 8/23/2018 (6:24pm)
  - a) Stand approved
- VII. Teacher and Student Presentation by Mark Gardner (6:25pm)
  - a) This program was presented solely by Mark Gardener as it was implemented last year by the 9<sup>th</sup> grade class at Kearns.
    - i. This is a summary of the presentation he will be giving at the EL National Conference.
    - ii. Presentation included a history of Hope Squad and the Golden Gate Program. All these are to improve a student's positive interactions with other students.
    - iii. Adriane Olsen arrival (6:35 pm)
    - iv. The floor was opened for questions. Jaren stated that the school has a no clubs policy so implementing this program would not be possible without a change to that policy.
- VIII. New Staff Introductions at Magna (6:41 pm)
  - a) Rebecca Rio is the new 5<sup>th</sup> grade teacher.
  - b) Brian Storrs shared the names of other new staff members that were not present

### PUBLIC COMMENT

- I. Public Comment: (6:50 pm)
  - a) NONE
- II. Response to Public Comment: (6:50 pm)
  - a) NONE

### INFORMATIONAL ITEMS

- I. Budget and Finance Report, Brian Cates Reporting (6:50 pm)
  - a) Audit has been completed except for student test on October 1st. Report will be ready some time in November.
  - b) Budget was reviewed in Finance Committee. Items are running high on typical front-loaded costs. One concern is enrollment. Revenue was budgeted at the state projection of 1030, we are currently just under that. There were a few line items based on enrollment of 1050. Largest of those is local replacement and will need to be reevaluated after the October 1<sup>st</sup> enrollment count.
  - c) Next months finance committee will look at the enrollment numbers and make changes based on those forecasts.
- II. Questions and Feedback regarding Director's report (6:57pm)
  - a) Magna reported by Brian Storrs.
    - i. STEM Fest is upcoming. He was asked if he would like board members to attend, nothing specific for a representation requested this coming month.
    - ii. Teacher spotlights are for Anita Holfeltz, Paul Bulkley, and Katie Ellis. Mat shared that Magna is working on habits of learning and integrating it into the classroom. Katie integrated in a inquiry-driven method and the 2<sup>nd</sup> graders got it. Paul's class is positive and adults are always wowed by his students at Paul's suggestion and positive recognition.
    - iii. Calendar question by Eric about if a Veteran's Day program is happening. It will be held Nov 9<sup>th</sup>. Board members should be present for that and the time is to be determined.
  - b) Kearns
    - i. Veteran's Day is Nov 9<sup>th</sup> and time is to be determined.
    - ii. Student led conferences are Oct 4 and 5 and it is requested board members be present for that.
    - iii. Staff members recognized were Lily Lublin, Gaylynn Hansen and Nicole Klepacz.
    - iv. Last school year's transfer rate was released by the state and Entheos Kearns was among the lowest four with 1.4%
  - c) Alisha Cartier asked how the school land trusts coming together? Eric is developing the new council plans and election process. The current plan, for the school board to be the council, can remain in place until March when two new councils will be voted in at each campus.
    - i. Stephanie Gibson arrival (7:11 pm)
  - d) Executive Director Report
    - i. No written report was submitted. Eric reports things are running smoothly. Sue is fielding many of the phone calls and audit items. Turnaround program emailed recently. Letter indicated that Magna will be exited, but Magna did not meet the criteria so we don't know what "exited" means or what will happen next. When the district gets further information it will be shared with the board.
    - ii. The district is looking at changing insurances and will get these details out to the finance committee. Our broker is looking for several quotes. A cafeteria plan has been set up from the saved insurance costs of last year and this change is in an attempt to gain even further savings.
- III. Charter Fidelity Grant Committee Report by Alisha Cartier (7:18 pm)
  - a) Alisha asked if the board likes the name Charter Fidelity Grant? One comment of dislike.
  - b) Alisha presented the example rubric and asked for feedback
    - i. Several board members said the grant must focus on something curricular based that brings forth the mission of the school to the community and the school, examples being a new expedition.

- ii. Discussion was held of the need for a rubric. General consensus was to create a rubric, no details specified beyond including topics of core values, teacher timeline, scope of effect (class or school wide), how well applications fit campus work plans. Campus directors will give input on the rubric.
- iii. Other aspects to be considered in the grant: Campus Directors should approve submissions, the fiduciary spending was budgeted at \$3000 per campus with a metered awarding to recipients for reward and use in project, limiting the number of consecutive winnings,
- iv. Names were considered for the grant including: Entheos Mission Grant, Vision Grant, Entheos Teacher Grant, Eickleberger Grant, Misson of Entheos Grant
- v. Timeline was reviewed: October announcement of opportunity to apply, Submissions received until February, Decision in April Board meeting and awarded the following day.
- vi. Stephanie and Alisha will compose the email to announce. The grant plan and rubric will be approved in October meeting.

## DISCUSSION ITEMS

- I. Workplan review (7:50 pm)
  - a) Kearns reviewed by Esther Blackwell
  - b) Magna reviewed by Brian Storrs
    - i. Alisha asked if Magna can start doing celebrations of learning? Brian indicated a desire and Mat listed classes that completed them last year and teachers could be ready for a formal requirement
    - ii. Board members requested invitations to all class celebrations of learning at Entheos Magna.
- II. Cash Disbursement Policy (8:02 pm)
  - a) Corey Mecham reported that this policy change was made to function with a higher authorization limit of \$5K. This is to bring this policy in line with industry standard and can speed up payment turn around.
- III. Updated goals for School Charter by Jaren Gibson (8:04 pm)
  - a) Some updated ideas for the goals, reviewed last meeting are being postponed for formal approval. The board will consider for the future the Exhibit A and charter change per state request. At that point goal changes will be implemented formally.
- IV. Policy committee policies for review (8:12 pm)
  - a) New Board Member Protocol, Annette Barney reported this policy was written as there was no new member protocol yet in place. Additions to the policy to include the option for interviews after nomination.
    - i. It was noted that the board member application will need to be created and approved by the board at a future board meeting.
  - b) Board of Trustee Protocol, Annette Barney reporting, this document had no requested changes.
- V. Early Literacy Goals reporting by Dina Wecker (8:16 pm)
  - a) Dina Wecker presented the early literacy team's goals for approval. These goals are for all early literacy students Kindergarten through 3<sup>rd</sup> grade and meet state requirements.
- VI. Self-Reporting Indicators (8:27 pm)
  - a) Sue Talmadge reported that the school report card is changing. Each school has the opportunity to include 2 self-reported indicators on that report card. And those indicators
  - b) Eric suggests something about service program or the school's character component
  - c) Other topics discussed included community involvement for teaching, discovery program, expeditions.

- d) It was determined many all good aspects of the school do not have a measurable criteria for self-reporting.
  - e) Self-Reported indicators for reporting will be in the School Level Factors, approved at end of meeting.
- VII. Board Development (8:47 pm)
- a) Corey Mecham trained the board on Fiscal Responsibility.
  - b) Corey will schedule a future training for board members about financial statement understanding.
  - c) Additional questions about how to know what to ask will be addressed by Corey in an email with resources for reference.

#### ACTION ITEMS

- I. **MOTION 1:** Adrienne Olsen motions to approve the new Cash Disbursement Policy to increase the dollar value of purchases requiring Director and Board member approval from \$2000 to \$5000. (9:04 pm). Stephanie Gibson seconds. Motion passed by unanimous vote.
- II. **MOTION 2:** Stephanie Gibson motions to approve the “New Board Member Protocol” Policy as submitted and updated. (9:05 pm). Alisha Cartier seconds. Motion passed by unanimous vote.
- III. **MOTION 3:** Alisha Cartier motions to approve the updated “Board of Trustee Protocol” Policy as presented (9:05 pm). Corey Mecham seconds. Motion passes by unanimous vote.
- IV. **MOTION 4:** Corey Mecham motions to approve the the Early Literacy Goals as submitted (9:06 pm). Alisha Cartier seconds. Motion passes by unanimous vote.
- V. **MOTION 5:** Adrian Olsen motions to approve the school level factors as both self reported indicators. (9:09pm). Stephanie Gibson seconds. Motion passes by unanimous vote.

#### ADJOURN

- I. Alisha Cartier motions to adjourn. Corey Mecham seconds. Motion passes by unanimous vote.
- II. Meeting adjourned at 9:10 pm