

# ADMISSION AND DISMISSAL

## **Admission Procedure**

Entheos will have an open enrollment period. During that time Entheos will accept applications without regard to race, color, religion, sex, national or ethnic origin. In the event Entheos receives more applications than it has enrollment capacity, the school shall hold an impartial lottery. Entheos reserves the right to allow children of founding members and full-time staff the right to circumvent the lottery, in accordance with Utah state laws. An impartial third party will perform the lottery to ensure integrity and fairness. The random drawing will begin with the 9<sup>th</sup> grade and then proceed down through Kindergarten, giving preference to the first drawn names and then to the siblings of those first drawn. Students enrolled for the current year will be given preference for the following academic year. Each year siblings of currently enrolled students will be given preference as space allows. Entheos academy respects the importance of family unity and will seek to accommodate all family members if possible. Entheos will place all interested individuals who failed to make the lottery on a waiting list.

## **Discipline and Dismissal Procedure**

All students have the right to learn in a safe environment. At Entheos there will be a shared responsibility between students, parents, and teachers in providing a productive learning atmosphere. Enforcement of school rules, including disciplinary action, shall be the responsibility of the Director except in the case of expulsion, which will require action of the governing board.

Entheos Academy will create a behavior contract that will be signed by both the parent and the student, to which they will be held accountable. If the student does not comply with the rules and expectations outlined in the contract, Entheos will employ the following steps to resolve the problem:

1. Expectations: Clear Classroom/Teacher expectations and rules are discussed at the beginning of the year.
2. Teacher Intervention: A meeting with the teacher and with the student to clarify appropriate conduct with a pledge from the student to maintain acceptable behavior. At an escalated level, an email or phone call will be made to the parents.
3. Parent Intervention: If the problem persists, the parent will be required to meet with the Teacher, Director and Student to discuss the best way to help the student. A student behavior plan will be created and parents will be reminded of the next steps in the process.
4. Director Intervention/Suspension: If the student does not follow the behavior plan, the Director may recommend Suspension. To be reinstated the student must complete the assigned work and the student with the student's parent(s) must meet with the Director.
5. In School Suspension: If the student's behavior has not corrected after being suspended, the student will be removed from the classroom and referred to In School Suspension. The student

will be required to complete packets of work as assigned by the teacher(s) and show proper behavior before being reinstated back to the class. The length and terms of In-School suspension is at the Director's discretion.

6. Expulsion: Upon recommendation of the Governing Board, the student may be expelled from school. Students who are expelled shall have the right to appeal the decision before the Governing Board (see Utah State Code 53A-11-904).

The Director will be responsible for understanding the legal requirements for discipline in relation to students with disabilities. In most cases, behavioral expectations will be the same for all students at the school unless the behavior is a manifestation of a student's disability and/or special considerations have been made relative to a student's IEP. Ultimately, ensuring the safety of all students and school personnel will be a priority.