

ENTHEOS ACADEMY

EXCELLENCE • SERVICE • LEADERSHIP

6207 LIBRARY MATERIALS POLICY

Purpose & Mission of the School Library

School libraries have the responsibility of introducing students to the world of information. Students have the right to a relevant, balanced, and diverse school library collection that represents multiple points of view.

Support for Intellectual Freedom

The school libraries of Entheos Academy are guided by the principles set forth in the First Amendment of the U.S. Constitution.

“[T]he special characteristics of the school library make that environment especially appropriate for the recognition of the First Amendment rights of students.”
Island Trees v. Pico 102 S.Ct. 2799 (1982)

Procedures for Selection & Maintenance

Responsibility of Selection: The library professional seeks recommendations and works collaboratively with others in the school community during the selection process. Responsibility for actual selection rests with professionally trained library personnel using the Entheos Academy governing school board’s adopted selection criteria and procedures.

Selection Criteria: The criteria should be a blend of general, specific, and technical to enable library staff to select materials in all subject areas and formats. Librarians must also consider creating a collection that reflects diversity of ideas and authors as well as being reflective of the population the library serves. Gifts and donations shall be reviewed following the selection criteria and shall be accepted or rejected by those criteria.

Criteria:

- a) overall purpose and educational significance;
- b) contribution and relevance to the Utah standards and interests of the students including varied interests that reflect religious, ethnic, and cultural backgrounds;
- c) factual content is accurate, current, reliable, and authoritative;
- d) timeliness and/or permanence;

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- e) readability and accessibility to intended audience;
- f) favorable reviews found in standard selection sources;
- g) artistic quality and literary style;
- h) age and developmental appropriateness;
- i) reputation and significance of author, producer, or publisher;
- j) variety of format with efforts to incorporate emerging technologies;
- k) quality and value are commensurate with cost and/or need;

Collection Maintenance and Weeding

Annually, the school librarian will conduct an inventory of the school library collection and equipment. The inventory can be used to determine losses and remove damaged or worn materials which can then be considered for replacement. The inventory can also be used to deselect and remove materials that are no longer relevant to the curriculum or of interest to students.

Reconsideration

Any parent, employee, or student of Entheos Academy may express a formal request for reconsideration of a library material. Entheos Academy recognizes the right of parents under state law 53G-10-205.2. a-b, to restrict their child's access to materials the parent deems inappropriate. However, no parent has the right to make that decision on behalf of other students. If the material is a required part of classroom curriculum activities, the parent must follow the procedures for waiver contained in the LEA Policy.

Questioned items remain in circulation during the reconsideration process. The Library Media Review Committee is composed of individuals who are representative of the Entheos Academy community that convenes to review the challenged material. The Entheos Academy Library Media Review Committee is created for the purpose of reviewing library media materials when material is challenged.

- A. Challenges to the Entheos Academy school library media materials shall be submitted in writing using the district reconsideration form (Appendix A).
- B. Each committee member shall receive a copy of the challenge and the challenged material prior to the meeting. Committee members shall read the challenged material in its entirety prior to the committee meeting.
- C. The committee as a whole shall discuss the challenged material based on the district selection policy criteria.
- D. The committee shall make a recommendation of the challenged material determined by majority vote.

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E. The committee communicates its decision to the appropriate administrator, who then communicates the decision to the person who made the challenge.

Policy Revision

This policy will be reviewed for necessary revisions at least every five years.

Appendix A Reconsideration Form:

Title _____

Author _____

Request initiated by _____

Telephone _____ Address _____

City _____ Zip _____

1) Does your child attend this school? _____ Yes _____ No

2) Did you read or view the entire material? _____ Yes _____ No

3) What brought this material to your attention?

4) What concerns you about this material?

5) Are there materials you suggest to provide additional information and/or other viewpoints on this topic?

6) What action are you requesting the committee to consider?

Signature _____

Date _____