

## Entheos April 24, 2014 Board Meeting Minutes

- I. Roll Call
  - a. Board Member Present: Jaren Gibson, Xazmin Prows, Kathy Larrabee, Nate Pilcher, Wes Furgason and Alisha Cartier
  - b. Board Members Not Present: Rod Eichelberger
  - c. Also Present: Eric Robins, Mat Edvik, Kevin Baron, Michelle and Troy Stratton (parents), and Derek Nelson.
- II. Welcome
  - i. Eric shared a welcome
- III. Pledge of Allegiance and Mission Statement
- IV. Approval of Minutes
  - a. Minutes from March 27, 2014 stand approved
- V. Calendar of Events
  - a. Kearns
    - i. Mat shared with board the upcoming events at Kearns campus.
  - b. Magna
    - i. Kevin reported on calendar of events at Magna campus.
- VI. Public Comment
  - a. Jeremy Hackey introduced himself to board. Attending board meeting to hear of the progression of the school.
  - b. Michelle Stratton would like to discuss with board about implementing a gifted and talented program at the school. Would like to know what options are with their student regarding more accelerated curriculum. Have questions regarding the common core and Sage testing. What is the purpose of Sage testing?
- VII. Informational Items
  - a. Executive Director's Report
    - i. EL
      1. Reviews have been done and data is being compiled to report back on.
      2. Next board meeting will have EL representative to report.
    - ii. Construction Update
      1. Construction is moving along.
    - iii. 401K review
      1. Have decided to move 401K over to new company.
  - b. Director's Report: Kearns Campus
    - i. Middle School and Elementary Updates
      1. 7<sup>th</sup> grade campout coming up
      2. 9<sup>th</sup> grade are working on passage portfolios
      3. Art Night was a huge success, raised around \$1,000.
      4. 5<sup>th</sup> grade operetta was spectacular. Students wrote everything.
    - ii. Academic Achievement
      1. Sage testing is going along smoothly.

2. Starting to look at math data and patterns. Evaluating where improvement can be made. Hoping to be set up next year to have the data throughout the entire school year.
- iii. Enrollment
    1. 509 students. All spots are filled and are meeting with new parents for upcoming school year.
  - iv. Service Learning
    1. Pedals for Hope – approx \$4500
      - a. Biggest year for corporate donations.
    2. 6<sup>th</sup> grade trip went to Parowan – mapped pictographs and recorded data for archeologists.
    3. Celebration of Service coming up in a few weeks. Hoping to turn into future fundraising potential.
      - a. Sending out VIP invitations in the community.
      - b. Discussed having a VIP room for questions and answers
  - v. Staffing
    1. Two teachers leaving. Have filled both of those spots.
      - a. One with a current aide.
  - vi. PCO
    1. Teacher appreciation is coming up in May. Working hard to make sure teachers know they are appreciated.
- c. Director's Report: Magna Campus
- i. Middle School and Elementary Updates
    1. 1<sup>st</sup> grade celebration of learning.
    2. 1<sup>st</sup> art night and winners of art contest.
  - ii. Enrollment
    1. 505 for next year with 21 offers out. Current enrollment is at 496.
  - iii. Academic Achievement
    1. Getting ready for Dibbels and currently working on Sage testing.
    2. Working on end of year celebrations of learning and Celebration of Service
      - a. Have a number of service learning going out with individual 6<sup>th</sup> grade classes, as well as 5<sup>th</sup> grade classes.
  - iv. PCO Report
    1. Sabrina updated the board on teacher appreciation week.
    2. Book fair and town hall meeting will be coming up soon.
    3. Parking lot sale is being planned.
    4. Suzanne Adams will be the new PCO elect.
    5. Board thanked Sabrina for her efforts at the school.
  - v. Staffing
    1. Have 8 teachers leaving the campus.
    2. In the process of hiring replacements.

- a. Have looked at a few teachers that have gifted and talented endorsements, as well as ESL training.
    - vi. Other
      - 1. EL cluster came to the school. Spotlighted discovery, fieldwork, and adventure program. Were able to show off the great accomplishments happening at the school.
      - 2. Interviews for new parents coming into the school.
        - a. Spotlight Brian on coordinating and meeting with the new parents and families – to help them become more familiar with the school and programs.
- VIII. **Action** - Xazmin motions to move up the discussion agenda item – Student Led Conference. Kathy seconds. Passes unanimously. 6-0
  - a. Budget Report
    - i. Derek reported on current dashboard for both campuses.
    - ii. Discussed the approval of the Medicaid refund. Need to do surveys in the future. Was waived for this year.
    - iii. Budgeting and looking at numbers for next year.
- IX. Discussion Items
  - a. Board Training
    - i. Board discussed Brian Carpenter book – Charter School Board University
      - 1. Board discussed the definition and expectations of board members.
  - b. Student Led Conference Review
    - i. Goal to review data – student achievement – how affecting students and families.
    - ii. Magna
      - 1. Kevin reported on percentage of attendance at Spring student led conference.
        - a. Elementary 90% - if parents were able to attend they did at home or arranged a different time.
        - b. Middle School 48%
        - c. School wide 76%
      - 2. Advertisement – teachers contact parents. First year to use compass to try and set up appts. Administration talked to teachers about making an effort to parents.
        - a. Parents reported that they appreciated the ability to make the appointments online.
      - 3. Process
        - a. Students created portfolio and were able to present to parents.
  - iii. Kearns
    - 1. Mat reported on percentage
      - a. Elementary 80%
      - b. Middle School 43%

- c. School wide 69%
  - 2. Advertisement – Dena reported on the teacher communication and invitation to parents to sign up. Communication reminders and follow up with parents that were not able to attend.
  - 3. Process
    - a. Students are creating more of an EL process on presentation to parents on progress. Gave out a hand out to students to help them get ready and to have more consistency across the school.
    - b. Board asked if they felt like it was successful.
      - i. Dena felt like it worked well with middle school. Felt like the timing of the conference in relation to Easter weekend, there were a lot of parents out of town.
      - ii. Mat discussed a few conflicts of teacher’s schedule and life events –they rescheduled and arranged different times with parents.
    - iv. Discussed having a parent volunteers sit-in for parents that were not able to come. Something to look into. Asked if the parents have been asked the reason why some parents do not come in?
    - v. Are the attending/not attending student’s parents are coming - how is there performance?
    - vi. Add to parent survey their attendance.
  - c. Board Retreat Dates –
    - i. Jaren requested available dates from the board and directors for available times for the board summer work session. Looked at July 11 & 12 as possibility.
  - d. New Legislation Laws
    - i. Eric reported on new legislation laws.
      - 1. Discussed that technology was not funded as expected.
      - 2. Eric handed out a report on changes that occurred in recent legislation session for the board to review.
      - 3. Charter revisions – changed requirements on process.
      - 4. Ability to change public traditional school to a public charter school outlined.
      - 5. Senate bill 122 – student discipline – defining them in policy.
      - 6. Eric and administration will review and bring policies to be updated to be approved.

X. Actionable Items

- a. Nutrition Collection Policy
  - i. Eric presented the nutrition collection policy. The students will always be fed a lunch and they will not be discussed with in regards to any amounts owing on their lunch account. Defines how the school will collect money. Process was clearly defined on ongoing process to collect money with end result of possibly collection company involvement. Will allow school to fill out paperwork for

free/reduced lunch. Xazmin proposed to allow online payments. Eric reported that the finance committee is working on making that available. Wes suggested putting on school's website to allow donations for students' lunches.

- ii. Will need to add electronic payment option to policy.
- iii. Discussed educating parents on filling out form for free/reduced.
- iv. Board briefly discussed fundraising policy
- v. Discussed adding a donation option to school's website.
- vi. **Action** – Wes motions to approve the nutrition collection policy as written. Kathy seconds. Passes unanimously. 6-0

XI. Adjourn

- a. **Action** – Alisha motions to adjourn. Nate seconds. Passes unanimously. 6-0