

# ENTHEOS ACADEMY BOARD MEETING MINUTES

May 28, 2020 6:30pm

Held Via Zoom Video Conference

<https://us02web.zoom.us/j/83281764481?pwd=Rkoxa2UyVGtDZCtQYW1nME56RVpLUT09Me>  
eting ID: 832 8176 4481 Password: 89456

## OPENING

- I. Roll Call
  - a. Board Members Present: Jaren Gibson, Xazmin Prows, Corey Mecham, Adrienne Olsen, Deb Ivie, Rod Eichelberger
  - b. Board Members Excused:
  - c. Administrators and Staff also present: Annette Barney, Sue Talmadge, Brian Cates of Red Apple, Mat Edvik, Esther Blackwell, Brian Storrs, and Jason Bennion
  - d. Administrators Excused:
  - e. Time: 6:31 pm
- II. Meeting Opened by Jaren Gibson (6:31 pm)
  - a. Opens mentions the Celebration of Service and how well it went via video.
- III. Pledge of Allegiance led by Jaren Gibson for Rod Eichelberger (6:34 pm)
- IV. Mission Statement by Corey Mecham (6:34 pm)
- V. Approve Consent Agenda see Attachment A (6:35pm)
  - a. Introduction of Vianey Salvador new front office staff at Magna.
  - b. Introduction of Jason Bennion as Director of Magna Campus
  - c. **Rod Eichelberger motions we approve the consent agenda. Corey Mecham seconds. Motion passes by unanimous vote 5-0 (6:43 pm)**
- VI. Entheos Value Presentation on Leadership by Jaren Gibson (6:43 pm)
  - a. Leadership was a theme at many of the Celebration of Service presentations. He was impressed how much leadership tended to be on students minds with service.

## PUBLIC COMMENT

- I. Public Comment: (6:46 pm)
  - a. Open floor for public comment, no public comment
- II. Response to Public Comment: (6:47 pm)
  - a. NONE

## INFORMATIONAL ITEMS

- I. Questions and Feedback regarding Executive Director's report by Esther Blackwell (6:48pm)
  - a. Esther reviewed her presentations. The refinancing meeting with Moodys went well. Updates to the COVID situation and preparations for year end and next year distance learning. Mention of funding changes warned by the state for coming school year budgets. A parent survey went out and results are still coming in, but it will help planning for distance learning next year.
  - b. Xazmin asked about numbers in Parent focus group and representation. Esther says they were originally going to do multiple focus groups but the amount of survey

feedback is sufficient to plan with that in mind. They are still considering a Spanish speaking focus group for the Magna campus.

- II. Questions and Feedback regarding Magna Director's report by Brian Storrs (7:01 pm)
  - a. Classroom and item return is being planned and social distancing is being considered. The waitlist for next year is still very small, but the number of returning students is the highest it has been in the last 3 years. Marketing is ramping up for immediately after school closes.
  - b. Rod asks what is the age demographic of the 23 that aren't returning? Brian does not have that information, but typically it is students going into 7<sup>th</sup> grade.
  - c. Staff spotlights: Summer Spjute, Melanie Goulding and Deb Acevedo
  - d. Jaren asks and receives clarification on the June 2<sup>nd</sup> Passage Portfolios
- III. Questions and Feedback regarding Kearns Director's report by Esther Blackwell (7:21pm)
  - a. Calendar for school is reviewed. Enrollment looks good and fully enrolled for next year. Celebration of Service took place and went extremely well. A review of staff joining the school next fall. There is also a shift in the leadership team set up.
  - b. Staff Recognition: Jessica Nash, Michelle TS, Cindy Gray
  - c. Melanie Louvere is given the floor to share about the Celebration of Service and how it was pivoted for distance learning.
- IV. Budget and Finance Report, Brian Cates Reporting (7:35 pm)
  - a. Brian was on the call with Moodys. It went well and was very purposeful.
  - b. The board will need to approve a budget in June, but amend it when the state makes a decision about funding for next year.
  - c. PTIF earnings decreased with the volatile market, but is still in a strong liquidity position.
  - d. Budget is reviewed
  - e. Corey Mecham, Treasurer, has no additions.
- V. Hiring Committee Report by Xazmin Prows (7:45 pm)
  - a. Xazmin has been attending interviews when possible and is very excited for the new team members this coming year.

## DISCUSSION ITEMS

- I. Magna Work Plan Review by Brian Storrs (7:46 pm)
  - b. The work plan has iReady Data showing 70%+ participation and students have not fallen off in their work this year. For those not engaging teachers have done home visits and they found technology is the issue. To address that packets have been made and are being collected for engagement credit.
  - c. Jason shared that parent communication has been more active during distance learning and he would like to build on that next year, even in a non-distance learning environment.
- II. Kearns Work Plan Review by Esther Blackwell (7:55pm)
  - a. There is some really great data including iReady data for Mastery of Knowledge and Skills.
  - b. High Quality Work is still implementing expeditions and working with Janey Stoddard.
  - c. For the Character Goal, the parameters were changed for distance learning and the team pivoted with this.
- III. Board Development (8:01 pm)

- a. Board Retreat Calendaring
  - i. Chosen date of June 18<sup>th</sup> for board meeting and June 19<sup>th</sup> for the retreat.
- b. Charter Fidelity
  - i. The board reviews the Charter Fidelity form and suggest changes.
- c. Officer Elections (8:31pm)
  - i. Private votes are sent via the chat feature in Zoom
  - ii. Xazmn Prows nominates Annette Barney for Secretary. Rod Eichelberger seconds. Annette accepts the nomination. 6-0 vote for.
  - iii. Deb Ivie nominates Corey Mecham for Treasurer. Corey accepts the nomination. Unanimous 6-0 for.
  - iv. Xazmin Prows nominates Adriane Olsen for Vice Chair. Adriane accepts the nomination. 6-0 unanimous vote for.  
Xazmin Prows nominates Rod Eichelberger. Corey Mecham seconds. Rod accepts the nomination. Adriane Olsen nominates Xazmin Prows. Xazmin declines the nomination. 5-0 vote for Rod Eichelberger, Rod abstains.

#### ACTION ITEMS

- I. **MOTION** Amendment to the Kearns School Land Trust Plan SY 2020-21 (8:43 pm)
  - a. EstherBlackwell explains that the Land Trust money dedicated to conference training for teachers will be reallocated to technology as no conferences will be held in the fall.
  - b. Xazmin Prows motions that we approve the amended Kearns School Land Trust Plan SY 2021-2022. Adriane Olsen second. Motion passes 5-0 vote (8:49pm) Motion stuck for mistaken year.
  - c. Xazmin Prows motions we approve the amended Kearns School Land Trust plan for school year 2020-2021. Corey Mecham seconds. Motion passes by 6-0 vote *See Attachment B* (8:51 pm)
- II. **MOTION** Amendment to the Magna School Land Trust Plan SY 2020-21
  - a. Corey Mecham motions to approve the amended School Land Trust plan for the Magna campus for school year 2020-2021 per the presentation. Adriane Olsen seconds. Passes by 6-0 vote. *See Attachment B* (8:52 pm)
- III. **MOTION** Motion to approve the revised policy 2102 Virtual Participation in Meetings
  - a. Corey shared that this is updated about anchor locations.
  - b. Adriane Olsen motions to approve the revised policy 2102 Virtual Participation in meetings policy. Xazmin Prows seconds. Motion passed by unanimous vote 5-0 (8:55 pm) *See Attachment C*
- IV. **MOTION:** to approve the revised policy 7104 Parent and Family Involvement (8:55)
  - a. Jaren Gibson motions that we approve policy 7104 Parent and Family Involvement. Adriane Olsen seconds. Motion passes by unanimous vote 5-0 (8:57 pm) *See Attachment D*
- V. **MOTION:** to rename the Asbestos and Hazard Response Plan to “7102 Asbestos Hazard Declaration” (8:58pm)
  - a. Xazmin Prows motions that we rename the Asbestos and Hazard Response plan to 7102 Asbestos Hazard Declaration seconded by Jaren Gibson. Motion passes by unanimous vote 5-0 (8:59 pm) *See Attachment E*

#### ADJOURN

- I. Time 8:59 pm
- II. Motion: CM: AO unanimous vote to adjourn 5-0

**ATTACHMENT A**

# ENTHEOS ACADEMY

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**Consent Agenda Items:**

- Minutes from [05/14/2020](#)
- Revised [calendar for SY 2020-2021](#)
- Hiring
  - o Jason Bennion Magna Campus Director \$76,000/annual
  - o Vianey Salvador Front office secretary-Magna \$25,000/annual

## **ATTACHMENT B**

### School Land Trust Plan Amendment

#### **Magna Expenditures:**

Total estimated funds available for 2020-21: \$59,940

Summary of estimated expenditures for 2020-21: \$59,940 for technology equipment.

#### **Kearns Expenditures:**

Total estimated funds available for 2020-21: \$72,053

Summary of estimated expenditures for 2020-21: \$72,053 for technology equipment.

**ATTACHMENT C**

**ENTHEOS ACADEMY**

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**#2102 VIRTUAL PARTICIPATION IN MEETINGS**

**Purpose**

This policy describes the conditions under which a member of the Governing Board may participate in a meeting through virtual attendance.

**Definitions**

MMMMCMXLIV. "Electronic meeting" A public meeting convened or conducted by means of a conference using electronic communications.

MMMMCMXLV. "Anchor Location" The physical location where the Governing Board is scheduled to meet if the board were not holding an electronic meeting.

MMMMCMXLVI. "Board Meeting" Any regular or special session board meeting that requires a quorum of the full board.

**Policy**

Board and committee members may attend meetings electronically in accordance with Utah Code §52-4-207.

In order to conduct an electronic meeting, the following conditions must be met:

Notice of electronic meeting must be made to members of the Governing Board at least 24 hours prior to the meeting, including how members will connect to the meeting;

The electronic connection means must ensure that each member of the Governing Board can hear one another, can hear public comment, and can be heard by the public in attendance; and

Space and facilities must be provided at the anchor location for the public to attend, monitor, and participate in the open portions of the meeting as if the board were not conducting an electronic meeting;

mmmmcmLxxvi. For Board Meetings: 3 members of the Governing Board must be present at a single anchor location; other individual members may participate virtually to create a quorum.

Members of the Governing Board participating remotely through an electronic meeting shall be counted as present for determining quorum and for voting purposes.

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governing Board members participating through electronic connections are expected to fully engage and participate in the meeting as if they were physically present.

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Anchor location limitations may be waived when instructed by any state, county, city or federal entity for the health and safety of participants and the public. In such cases the board meeting may be held completely by virtual means so long as:

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the public is given virtual access to monitor and participate in public comment

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agenda and access are posted to the public 24 hours prior

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meetings are recorded and minutes made available per Open Meeting Act guidelines

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Anchor location(s) are made available again as soon as circumstances allow ensuring health and safety of participants and attendees.

## ATTACHMENT D

# ENTHEOS ACADEMY

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## 7104 Parent and Family Involvement

### Purpose

Entheos Academy recognizes the vital positive impact that parental involvement in their child's academic work has on student achievement. The following Parent Involvement Policy—created in consultation with parents, and in conjunction with section 1118 of the Elementary and Secondary Education Act

### Policy

- I. (ESEA)—sets forth the parameters and conditions for parental involvement in the educational programs at Entheos Academy which are supported in part by Title I program funds. Entheos Academy shall:
  - A. Convene an annual meeting to explain the Title I program to parents and inform them of their opportunity to be involved in the program;
  - B. Be flexible in scheduling meetings to meet parents' needs. Title I funds may be used to pay related expenses such as child care, transportation or home visits;
  - C. Involve parents, in an organized, ongoing and timely way, in planning, reviewing and improving (including dissenting views) the school's programs supported in part by Title I funds;
  - D. Provide timely information about its programs to parents; describe the curricula, the student assessments and proficiency levels students are expected to meet; provide opportunities for regular meetings, such as SEP Conferences, where parents can provide input, and respond promptly to parent suggestions.
- II. In order to build capacity for involvement, the Entheos Academy staff will provide assistance to parents in such areas as understanding the State's content standards and student performance standards and other associated assessments.
- III. Entheos staff members will also provide parents with information as to how they can work with staff to improve the performance of their children and consult with teachers as to how they can participate in decisions relating to the education of their children. This information will be shared at the annual meeting mentioned as well as in newsletters and on the web site.



- IV. Entheos Academy will provide additional materials and training to help parents work with their children to improve achievement. Materials will be distributed by such methods as e-mail, written notices, and/or handbooks.

## Entheos Academy Parent-School Compact

- A. As a Parent I will, take the initiative to:
1. Volunteer time to benefit the school.
  2. Understand what my student is learning, through active communication with my student and his or her teacher(s).
  3. Follow up at home with teaching and modeling school values and Habits of a Scholar
  4. Provide an environment at home that encourages successful continuation of learning and completion of homework
  5. Attend Student Led Conferences, Celebrations of Learning, and other Entheos events
  6. Become an active partner with teachers and school in helping my students(s) achieve their highest potential.
  7. Show proper respect to others, property and self by appropriate communication, dress and actions whenever visiting, volunteering or attending any school activities.
- B. AS A SCHOOL, WE WILL:
1. Engage students through quality lessons and active learning activities.
  2. Provide an environment that is both emotionally and physically safe.
  3. Be receptive to parent questions and suggestions.
  4. Show professional level respect to others, property, and self by appropriate communication, dress, and actions.
  5. Be an active partner with parents/ guardians in helping students achieve their highest academic potential and become good citizens to their communities
  6. Communicate in a timely manner with parents/guardians about all aspects of student learning including praise, struggles, and upcoming work and after school events.
  7. Provide a variety of ways for families to volunteer both in and out of the classroom.
  8. Provide opportunities for students to have access to functional computers/equipment on a regular basis
  9. Continuously provide high quality, relevant Professional Development, coaching, and evaluations for teacher and staff to ensure students are receiving innovative instruction.

**ATTACHMENT E**  
**ENTHEOS ACADEMY**  

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**#7102 ASBESTOS HAZARD DECLARATION**

Dear parents, teachers, and employees:

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA). AHERA is a provision of the Toxic Substances Control Act. It requires that local education agencies (LEA) such as Entheos Academy inspect for asbestos - containing building materials, prepare and maintain up-to-date AHERA Management Plans, and notify occupants of the plan on a yearly basis. All of this in an effort to prevent the exposure of asbestos to the occupants of our school buildings

Our architects and builders have certified that no asbestos containing materials were used in the construction of Entheos Academy's buildings; therefore, no asbestos containing materials were identified. We will continue to be alert to ensure that asbestos-containing materials do not pose a hazard to our students and staff.

Entheos Academy's AHERA Management Plan is available for review in the main office and has been submitted to the Utah Department of Environmental Quality/Division of Air Quality.