

ENTHEOS ACADEMY BOARD MEETING MINUTES

January 23, 2020 7pm

Held at Entheos Academy 2606 South 7200 West Magna, UT 84044

OPENING

- I. Roll Call
 - a. Board Members Present: Jaren Gibson, Xazmin Prows, Corey Mecham, Adrienne Olsen
 - b. Board Members Excused: none
 - c. Administrators and Staff also present: Annette Barney, Sue Talmadge, Deb Ivey, Brian Cates of Red Apple, Mat Edvik, Esther Blackwell and Brian Storrs
 - d. Administrators Excused: none
 - e. Time: 7:05 pm
- II. Meeting Opened by Jaren Gibson 7:05 pm
 - a. Jaren comments about the Kearns Celebration of Science being well done and how staff are preparing to have students ready in the future to self present in the way of the 9th graders, that no longer participate.
 - b. Thanks was expressed to Brian Storrs for the teacher appreciation event at Magna concurrent with board meeting.
- III. Pledge of Allegiance led by Annette Barney 7:07 pm
- IV. Mission Statement by group recitation 7:08 pm
- V. Approve minutes from 12/10/2019 7:09 pm
 - a. Stand approved

INFORMATION ITEMS

- I. Public Comment: 7:09 pm
 - a. NONE
- II. Response to Public Comment: 7:09 pm
 - a. NONE
- III. Questions and Feedback regarding Executive Director's report by Esther Blackwell 7:10 pm
 - a. Magna is out of Turnaround. Esther is awaiting the official notice from USBE. The USBE will not be voting on the turnaround as it was an executive decision by the superintendent. Entheos will be presenting to the USBE on Feb 7th at 11 am.
 - b. The Utah charter school board staff visited Magna and were very positive. The USCSB wants Entheos to present at their meeting Feb 13th at 1 pm. The USCSB will be voting to let Entheos out of warning status.
 - c. The Investor call on December 23rd went very well. Monty of Red Apple is working to refinance since our budget is super tight this year. So we are in a strong position currently, but could weaken if we wait.
 - d. District data from iReady is available and is very encouraging. Reading went from 10% proficient to 20%, math went from 3% to 12% in a matter of 3 months.
 - e. Growth goal for campuses at 60% of students getting a years work of growth. Reading growth is right on point but math is a bit less, but should make it by end of year.
- IV. Questions and Feedback regarding the Magna Director's Report by Brian Storrs 7:17 pm

- a. Highlighted calendar events include the Feb 6th Town Hall Meeting where parents will learn more about what it means to come out of Turnaround.
 - b. Staff Recognition includes Anita Holfeltz, Derek Stanley, Morgan Jones
 - c. Tier 1 positive behavior plan has been implemented since the beginning of January and has gone extremely well. Karen, the school mentor, helped craft it from an identified need. A ticket earning method of positive reinforcement has been implemented giving more positive feedback than just praise. Data is reflecting that behavior interventions are decreasing and more students are remaining in class. The number of positive interactions with students (ie tickets) are tracked and showing a significant increase.
 - d. In regards to the Data Dashboard and Progress Monitoring, the school took first iReady diagnostic for middle of the year benchmarks. More than 50% of students are on track to meet the 65% student growth goal.
 - i. Xazmin Prows inquired about the kindergarten numbers being for all day or half day. Brian confirmed all kindergarten classes are half day.
 - ii. Adrienne Olsen verified that a year's worth of growth does not equate to proficiency. Brian confirmed that is correct.
 - e. Middle of year for Math iReady was reviewed also indicating meeting end of year goals.
 - i. Jaren Gibson inquired if this data has been reviewed by teachers. Brian responded that teachers dived into it all immediately after the holiday break to identify students that are not meeting the goal and determined if this was a lack of skill or lack of will and arranged groups for instruction as needed.
 - f. In terms of priority practices staff are continuing to work on self assessment and increased engagements at the tier 1 level
 - i. Jaren Gibson inquired if it is known if slower trajectory students had parents at the midyear student conferences? Brian stated they are still gathering numbers from teachers but have not broken down data to that level.
 - ii. Xazmin Prows inquired about the number of parents participating in individual conferences. Esther confirmed that numbers are still being gathered, but participation appears to have been high at Kearns and above average at Magna. Xazmin followed up if the mid year conference is worth the additional burden on teachers. Esther said this will be evaluated and considered in the planning of next year. Perhaps a hybrid conference of student led and parent-teacher will take place in the future.
- V. Questions and Feedback regarding the Kearns Director's Report by Esther Blackwell 7:50 pm
- a. Enrollment has gone down with moves, not withdrawals from dissatisfaction. This decrease is a bit concerning, because it is a shift in the community demographics with gentrification of the area and less students. Kearns is doing more midyear recruiting than in the past.
 - b. Staff Spotlights included Jacinta Red Thunder, Gaylynn Hansen, Becky Jamison
- VI. Budget and Finance Report, Brian Cates Reporting 7:54 pm
- a. Congratulations to school, staff and board for coming out of turnaround.
 - b. This report is as of end of December 31, 2019 or 50% through year. 2.1% operating margin. Cash position is good. Also the PTIF interest has been good. The big concern right now is that things are so lean and tight. Certain line items are being monitored closely. Revenue and expenses are close to 50% target. A bit high on the 300s and 600s. Enrollment lost 9 students and so we are affected by that.

- c. The finance team will be building the budget for SY 20-21 soon. Preliminary indicators are showing increases in WPU and local replacement. Red Apple's team will keep an eye on the legislative session for other changes to charter schools.
 - d. Jaren Gibson asked about the PTIF funds being utilized in the budget. Brian indicate the interest is calculated in the revenue and sits in the school's cash reserve since all interest is reinvested into funds.
- VII. Academic Excellence Committee Reporting by Adrienne Olsen 8:00pm
- a. The Academic Excellence Committee met this past month to go over the numbers and saw great improvement for Magna. At Kearns there was a small drop, but this do not overall indicate problems at Kearns. Adriane turned the floor to Mat Edvik for further explanation.
 - b. Mat Edvik displayed the new accountability structure, since Magna is no longer accountable to the terms and scores of being put in turnaround.
 - c. Mat gave a primer on how scores are calculated for the board's benefit. Ultimately, it is normal to see variability in numbers from one year to the next, but the trend overall if up and we only have 3 years of data to look at.

DISCUSSION ITEMS

- I. Turnaround and Progress Monitoring Report by Brian Storrs 8:14 pm
 - a. Brian reviewed this data and information during his Director's report.
- II. Kearns Work Plan Review by Esther Blackwell 8:16 pm
 - a. Goal for Mastery of Knowledge and Skills highlight is that ELL students are doing even better than anticipated and in some ways out pacing the general population in reading.
 - i. Xazmin Prows asked if students are spending too much time doing diagnostics with the iReady programs and state testing requirements. Esther clarified that Kearns has always been giving in-house assessments like Fontus and Pinnel, but have replaced those with these iReady tests. IReady is slightly more time, but the quality of data is much better and much quicker in availability. Students test mainly 3 times per year the same as previously. Also this data is computer graded and

ACTION ITEMS

- I. **MOTION 1: Head Injury Policy 8:29 pm**
 - a. **Corey Mecham motions to approve the new Head injury policy. Adriane Olsen seconds. Passes by unanimous vote (8:32 pm)** see Attachment A
- II. **MOTION 2: Administration of Medication Policy 8:32 pm**
 - a. **Adrienne Olsen moves to approve the Medication Administration Policy. Xazmin Prows seconds. Motion passes by unanimous vote. (8:35pm)** see Attachment B
- III. **MOTION 3: Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)**
 - a. **Adriane Olsen moves to approve the Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA). Corey Mecham seconds. Passes by unanimous vote. (8:40 pm)** see Attachment C

ADJOURN

- I. Adriane Olsen motion and Corey Mecham seconds.
- II. Meeting adjourned at 8:41 pm

HEAD INJURY & CONCUSSION POLICY

PURPOSE

This policy ensures head injuries sustained while in the care of Entheos Academy are assessed and treated appropriately.

DEFINITIONS

Physical Activity: Any fitness education class, sports practice or games, and/or physical activity at recess.

POLICY

Entheos Academy shall designate the following qualifications and notifications as standard protocol for addressing potential head injuries:

1. All Physical Education teachers will be qualified to appropriately respond to sports and head injuries in accordance with state law.
2. As part of student registration, parent/guardian(s) must acknowledge Entheos Academy's head injury policy if their student, participates in any physical activity during the school day.
 1. Entheos Academy will include an annual notice regarding the school's head injury policy prior to the start of each school year.
2. Entheos Academy recognizes that the symptoms of a traumatic head injury includes, but are not limited to, the following:
 1. Transient confusion, disorientation, or impaired consciousness;
 1. Dysfunction of memory;
 2. Loss of consciousness; and
 3. Signs of other neurological or neuropsychological dysfunction, including: seizures, lethargy, fatigue, vomiting, headache, or dizziness, etc.
2. In the event that a student is suspected of sustaining a head injury, the student shall:
 1. Be directly removed from the physical activity;
 2. Evaluated according to state law; and
 3. Will not be allowed to resume the sport or recreation activity on the same day the injury occurred.
 4. Parent(s) or guardian of the student will be notified by email or phone of the incident on the same day.
2. Entheos Academy will follow directions provided by a medical professional through the parents, regarding the participation of the student in sports or physical activity at school after a head injury has occurred.

ight student;
ight time (within 30 minutes before and 30 minutes after the medication is scheduled unless otherwise specified);
ight medicine;
ight dose;
ight route; and
ight documentation.

2. Upon administration of the medication, the volunteer employee administering the medication must sign off on the tracking portion of the *Authorization to Administer Medication* form including time and date of administration and correct dosage.
3. Self-administration of medicine requirements:

or prescription medication, the *Self-Administration of Medication* form must be completed and signed by the student's parent/guardian and the student's physician.

f student is permitted to self-administer medicine, student may only carry one dose at a time of prescription or nonprescription medication, except for students who require asthma medication as specified in Utah Code § 53G-9-503 or diabetes medication as specified in Utah Code § 53G-9-504.

physician's note is required for self-administration of prescription medication and is only valid for that school year. The requirements of this policy do not apply to emergency administration of glucagon or seizure rescue medication, subject to the requirements of Utah Code § 53G-9-504 and Utah Code § 53G-9-505, respectively.

2. Entheos Academy and the employee who administers the medication, in compliance with the physician's written prescription, are not liable, civilly or criminally, for:

ny adverse reaction suffered by the student as a result of taking the medication; and

omplying with the written authorization of the student's parent/guardian(s) to discontinue the administration of medication.

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student’s parent; 2. Mental or psychological problems of the student or student’s family; 3. Sex behavior or attitudes; 4. Illegal, anti-social, self-incriminating, or demeaning behavior; 5. Critical appraisals of others with whom respondents have close family relationships; 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers; 7. Religious practices, affiliations, or beliefs of the student or student’s parent; or 8. Income, other than as required by law to determine program eligibility.

- *Receive notice and an opportunity to opt a student out of –*

1. Any other protected information survey, regardless of funding; 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and 3. Activities involving collection, disclosure, or use of personal information collected from

students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

- *Inspect*, upon request and before administration or use –

1. Protected information surveys of students and surveys created by a third party; 2. Instruments used to collect personal information from students for any of the above marketing,

sales, or other distribution purposes; and 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Entheos Academy will/has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Entheos will directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Entheos will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance
Office U.S. Department of
Education 400 Maryland
Avenue, SW Washington,
D.C. 20202